

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 8th March 2023
4. **To approve April payments (note: additional invoices may be received prior to the meeting).**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan:** To review and approve recommendations by the Planning Committee. Note due to deadlines applications received prior to the meeting may also be considered.
6. **Kimble Stewart Hall: Report - Cllr Delia Burton.**
7. **Community Board Report – Cllr James Cripps.**
8. **Marsh Kerbing/Pinch Point Project update –Cllrs Good and Williams.**
9. **To update on Lloyd’s bank entry and approval status.**
10. **To update on the current playground equipment and community bench status.**
11. **To note CIL status and DLUCH consultation.**
12. **To discuss clerks remaining holiday entitlement for 2022/2023.**
13. **To update on year- end activities.**
14. **To note Accounts to March and Reserves at 31/3/2023.**
15. **To discuss Coronation plans.**
16. **To discuss footpath inspections and Marsh Crossing status.**
17. **To discuss National Litter picking day and encouragement of residents to join in.**
18. **To note parish newsletter grant request status.**
19. **To note attendance at May meeting of Alan Divall re Hill View Farm, Moreton Road, Kimblewick.**

20. To note proposed agenda of Annual Parish Meeting.

21. Correspondence, reports and Issues (for information only).

22. To confirm the date and time of next Parish Council Meeting: 10th May 2023 at 7pm due to Annual Parish Meeting.

ITEM 3) Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 8th March 2023 at Kimble Stewart Hall at 7.30pm

Attendance: Cllr John Austin, Cllr Alun Jones, Cllr David Williams, Cllr James Cripps, Cllr Harvey Alison and Cllr Delia Burton.

149) Welcome and Apologies: Apologies were received and accepted from Cllr James Good

150) Declaration of interest in any item on this agenda by a member: There were none declared.

151) To approve the minutes of the Parish Council Meeting held on the 8th February 2023. Unanimously approved.

153) To approve March Payments.

Payee	Detail	NET	VAT	Gross
Pauline McBride	February Salary	£642.83		£642.83
HMRC	PAYE	£83.00		£83.00
BMALK	Arnold Barker Council Admin)	£142.00		£142.00
BHIB	Annual Parish Insurance	£503.97	£57.48	£561.45
Huck Nets Limited	Steel Goal Net	£535.99	£107.20	£643.19
SRT Limited	Litter pick January	£120.00	£24.00	£144.00
TBS Hygiene	Bin Emptying February	£50.00	£10.00	£60.00
Pauline McBride	Mileage/ Homeworking	£35.90		£35.90
SP Miles	Marsh culvert repairs	£700.00	£140.00	£840.00
Mr Eastwell	Supply pipe re Marsh culvert	£53.44	£10.69	£64.13
M P Caffrey	Jubilee Fireworks	£199.00		£199.00
Cashplus Card	Reinstate Balance	£64.15	£12.83	£76.98
TOTAL		£3130.28	£362.20	£3492.48

March Payments were noted and approved.

154) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan

23/05089/FUL: 3 Roundhill Cottages Kimblewick Road Kimblewick Buckinghamshire. Householder application for construction of single storey detached two-bay cart lodge. The council had no objections to make. **Clerk to submit no comment to make on application.**

23/05196/FUL: Olive Cottage Church Lane Great Kimble Buckinghamshire. Householder application for construction of garden room. **Clerk to submit no comment to make on application.**

Change of Status:

22/08036/FUL. Open Gates Rifle Range Lane Great Kimble Buckinghamshire. Application Permitted.

22/05250/FUL: 3 Roundhill Cottages Kimblewick Road Kimblewick. Appeal Allowed.

In addition, the Parish Council discussed the response and subsequent parish reply regarding the request for further information on planning application number 22/06883/FUL. The application was for a change of use of existing agricultural land to form an additional 5 Gypsy/Traveller Pitches. A strong objection had been submitted in August 2022 and no further information had been received. After chasing again, a less than satisfactory response had been supplied by Buckinghamshire County Council planning department which was challenged by the Clerk but, as yet, no response received.

A discussion re the previously agreed, newly installed, fencing along the bridleway concluded that the contractors had done a really good, professional job on unblocking the culvert, installing pipe and rehangng the existing bridleway gate with a new post.

155) To note proposed solar farm development on Kimblewick Road: Details had been received from Lighthouse Development Consulting and forward on to all Councillors on 17th February. It was noted that no planning had yet been applied for and that this was simply correspondence to inform of the intended development. Cllr. Jones explained that if there currently is no grid connection, then this will not happen until at least 2034. Also there are so many proposed Solar Farms in the pipeline that this might not happen. The Councillors agreed that it was good to be informed and they would await any planning application before discussing this any further.

156) To note Buckinghamshire County Council refusal of proposed EV charging point and to discuss potential alternatives: The Transport Strategy Team at Buckinghamshire Council had confirmed that they cannot consider Grove Lane as a suitable location because most residents around have off-street parking and it is in an isolated location. It was noted as disappointing that location suitability guidance had not been provided with the offer of EV points and so time had been wasted. There appeared to be no other suitable places for an EV point and so it was agreed to revisit this in a years' time.

157) To review a further request for parish information from Buckinghamshire County Council: Having only just completed a very detailed 'settlement review' report on the parish for Buckinghamshire County Council it was noted as a shame that additional and overlapping questions were being asked. It was also felt that the multiple-choice responses available could be interpreted in different ways. Cllr Cripps offered several potential written responses to the questions requiring written responses and agreed to complete the report on behalf of the Parish Council. **Cllr. Cripps to complete questionnaire and circulate for comments. Clerk to submit report prior to the 17th March deadline.**

158) Kimble Stewart Hall: Cllr Burton reported that an electrical check had highlighted a number of issues, including lights not being earthed, and that electrical remedial work was currently underway. Cllr. Burton also informed the meeting that two new members are on the committee and so hopefully there would be more events held in the hall in future. Cllr. Jones asked whether the hall required an Energy Performance Certificate (EPC). **Cllr. Burton will investigate this and report back to the Parish Council.**

159) Community Board Report: Cllr. Cripps reported there was generally nothing significant to note, apart from the fact that it would appear there are funds currently available for buildings but nothing for traffic until April.

160) Marsh Kerbing/Pinch Point Project update: Cllr. Jones reported that contractors still appear unwilling to become involved and that it was proving difficult to get any response at all from potential contractors.

161) To update on insurance status. The clerk reported that checks had been undertaken on whether other Parish Councils use BHIB and what their views were on service. They appeared to be widely used and had excellent feedback. In addition the clerk had checked whether BHIB would reclassify the Parish Council if their electoral register numbers increased to over 1000. BHIB had confirmed they would aim to keep the Parish classification if the number were only a little over the threshold. The clerk confirmed insurance had been agreed for the next three years at much less than the current cost and less than budgeted for in 2023/2024. In addition the clerk had investigated the insurance status of Kimble Stewart Hall and noted that it is insured for £743,499 and not just the £450,000 which had been previously stated.

162) To update on Lloyds bank entry and approval status. Cllr. Burton had phoned the bank who admitted to having lost a number of items in the post and that any forms over a month old are no longer valid so would need to be completed again. Cllr Williams had managed to complete and download the forms required to apply for internet banking. These were signed and will be posted by the clerk. The clerk had re-completed yet another bank mandate for Cllr Good and will need to get these signed and authorised. **Clerk will get forms signed and authorised for Cllr Good and will post the forms for both Cllr Williams and Cllr Good to the relevant Lloyds bank processing addresses.**

163) To update on the current playground equipment and grant application status. Cllr Burton reported that she and the playground installation contractor would be meeting on Saturday to decide how to proceed with the hurricane swing. It may need to move to the Hayfield site or possibly be sold if it proves impossible to rejig the playground equipment to fit. Cllr Burton also confirmed receipt of the anti-vandal goal net which will also be discussed with the playground installation contractor on Saturday. The clerk confirmed that, after a lengthy process, the grant of £2000 had been paid by Buckinghamshire County Council during the month. **Cllr. Burton to meet with playground installation contractor and report back to the Parish Council.**

164) To note year end activities have commenced. Clerk reported that year end activity is underway and that she expects to be fairly busy with this over the next three months.

165) To note status of community bench. Cllr Jones confirmed receipt of the bench on 1st March. A discussion on where exactly to place the bench and it was agreed that the playground would be the best option. **Cllr. Burton to discuss this when she meets the playground installation contractor on Saturday.**

166) To discuss Coronation plans. Cllr Burton has been asked, by a number of parishioners, what the Parish Council are doing to celebrate/mark the occasion. The Parish Council discussed several ideas, including coronation gifts for the Parish children, contributions towards planned celebrations, fireworks etc. It appears that The Swan public house intend to offer some low-key celebration activities and that perhaps the Parish Council could contribute towards this. **Cllr. Burton will obtain costing for coronation mugs.**

167) To discuss the timing and content of the Annual Parish Meeting. It was discussed that the Parish must hold this meeting and that, in previous years, it has been held immediately after the May Parish Council monthly meeting. Generally, the Parish Council meeting would start at 7 and be followed by the APM at 7.30. Although members of the public rarely attend, it is necessary to provide enough room to allow for attendance. **Clerk to amend May booking with Kimble Stewart Hall booking clerk so that the Parish Council meeting can be from 7 to 7.30 in the usual small room, followed by the Annual Parish Meeting from 7.30 to 8 in the larger room.**

168) To note parish news-letter grant request. The Clerk had investigated and found this grant was paid by the parish council to cover printing costs incurred. This had not happened during covid and, due to changes in clerks, was not budgeted for in either 2022/2023 or 2023/2024. The amount had been £600 in 2020 and was due to be £650 in 2023/2024. The Parish Council felt this was very reasonable and authorised payment of up to £700 when the request for payment is received. The clerk informed that she has asked for an email request with either an invoice or quote for printing costs in order to process this payment.

169) To discuss footpath inspections. A parishioner had emailed the Parish Council to note the very dangerous state of some footpaths around the Parish and to request that Buckinghamshire County Council attend to undertake a walk round, accompanied by a Parish and County Councillor, to inspect the dangerous state of certain footpaths. Buckinghamshire County Council had agreed and offered some time after 27th March. They also asked for notice of specific locations of concern. It was agreed that the clerk would write to offer any date to suit and that locations to note included the footpath from the bridge to the Swan public house and around the playground. There will be others to be pointed out during the walk around. **Clerk to respond to Buckinghamshire County Council advising locations and offering any convenient date as soon as possible after 27th March,**

170) Correspondence, reports and Issues (for information only).

It was noted that the fencing by Marsh crossing was damaged and would be replaced.

There had been reports of poor sanitation in the open ditches around Marsh crossing and the ditches flow directly into the brook. Terrible smells had been reported and this will only worsen as the weather improves. It was discussed that walker numbers will be on the increase from March onwards and will include many children undertaking their Duke of Edinburgh schemes. **Clerk to report this to both Environmental Health and Environmental Agency.**

148) To confirm the date and time of next Parish Council Meeting: 12th April, 2023

Meeting closed at 8.40pm

ITEM 4 April Payments for Approval

Pauline McBride	March Salary	£642.83		£642.83
HMRC	PAYE	£83.00		£83.00
SRT Trading	Litterpick February	£120.00	£24.00	£144.00
DA Fane	Payroll Processing 2022/2023	£135.00		£135.00
Kimble PCC	Newsletter contribution	£390.00		£390.00
TSB Hygiene	Bin Emptying March	£75.00	£15.00	£90.00
Kimble Stewart Hall	Meeting Room Hire 2022/23	£210.50		£210.50
Community Impact Bucks	Community Buildings Membership	£54.17	£10.83	£65.00
Pauline McBride	Expenses – March	£44.90		£44.90
Cashplus Account	Top up March Expenditure	£9.99	£2.00	£11.99
Total		£1765.39	£51.83	£1817.22

ITEM 11 To note CIL status and DLUCH consultation.

Current CIL status as at 31/3/2023. Spend in current year of £10,792.57 is made up of playground equipment from Wickstead Leisure £10,265.57 and the Anti-vandal net from Huck Nets £527.00.

Year	To be spent by	Received	Spent	Available to Spend
2019/2020	Mar-25	£ 7,083.48	£ 7,083.48	£ -
2020/2021	Mar-26	£ 12,564.97	£ 3,709.09	£ 8,855.88
2021/2022	Mar-27	£ -		£ -
2022/2023	Mar-28	£ 10,842.10		£ 10,842.10
Grand Total		£ 30,490.55	£ 10,792.57	£ 19,697.98

DLUCH consultation email below from BMALK – note the questionnaire is included separately with the meeting pack and consists of 42 questions.

National Association of Local Councils (NALC) will be responding to the DLUHC consultation on the new Infrastructure Levy [here](#). This consultation seeks views on technical aspects of the design of the Infrastructure Levy. Responses will inform the preparation and content of regulations, which will themselves be consulted on, should Parliament grant the necessary powers set out in the Levelling Up and Regeneration Bill.

Please find attached a document from NALC that seeks member responses in order to inform the NALC response to represent the views of town and parish councils nationally.

Please send responses to Chris Borg, Policy Manager, NALC chris.borg@nalc.gov.uk by 17:00 on 19th May 2023 at the latest.

ITEM 14 To note Accounts to March and Reserves at 31/3/2023

Current Reserves.

Playground Equipment and Repairs	10,000.00
Bus Shelters	2,500.00
Maintenance - Trees / Grass	10,000.00
Election Expenses	1,500.00
Clerk Sickness / Overtime Contingency	1,500.00
3 Months Running Costs	10,500.00
Marsh Kerbing	30,000.00
Jubilee	5,000.00
Grants & Donations	3,600.00
TOTAL RESERVE	74,600.00
GENERAL FUND	8,562.57
TOTAL FUNDS	83,162.57

Suggested Reserves.

Playground Equipment and Repairs	2,000.00
Village Gates	8,000.00
Bus Shelters	2,500.00
Maintenance - Trees / Grass	10,000.00
Parish IT replacement/repair	1,500.00
Clerk Sickness / Overtime Contingency	3,000.00
3 Months Running Costs	13,000.00
Marsh Kerbing	25,000.00
Coronation	5,000.00
Grants & Donations	3,600.00
TOTAL RESERVE	73,600.00
GENERAL FUND	9562.57
TOTAL FUNDS	83,162.57

ITEM 17 To discuss National Litter picking day and encouragement of residents to join in.

Email from Cllr Alison to Tom Dixon

Good evening Tom,

I must confess I don't know anything about a national litter pick day - do you mean the 'Great British spring clean'? <https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>

Great idea to encourage litter picking in the parish newsletter. A recent initiative has been to use Sunnyside rural trust (<https://www.sunnysideruraltrust.org.uk/>) to do some litter picking for us. We can ask them to focus on specific areas, but that doesn't mean that we can't also support neighbours to do more. I'm sure the parish council would be happy contribute e.g. by providing pickers and bags. I'll bring it up at the next meeting, and we can take it from there.

ITEM 19 To note attendance at May meeting of Alan Divall re Hill View Farm, Moreton Road, Kimblewick.

Email below received from Alan Divall BA (Hons) MRTPI Director Walsingham Planning Bourne House, Cores End Road, Bourne End, Bucks SL8 5AR.

RE: Hill View Farm, Moreton Road, Kimblewick, Buckinghamshire, HP17 8SX I act for the owners of the above site within your Parish. My client recently purchased the site and are aware of the planning history associated with an application for retrospective use as a generator and equipment rental business. This application was previously refused by Buckinghamshire Council. My client purchased the site after this decision and after the business subsequently closed. We would like to arrange a meeting with the Parish Council to discuss the site and my client's proposals for its use. Once we have met with the Parish Council we will be consulting directly with neighbouring residents. I would be grateful if you could please contact me so we can arrange a suitable date to meet. Look forward to hearing from you. Yours sincerely

ITEM 20 To note proposed agenda/timing/date of Annual Parish Meeting.

Last year's notification below – 7 clear days notice required so will need to post the agenda to noticeboards by 1st May.

Great and Little Kimble cum Marsh Parish Council

Annual Parish Meeting

to be held at Kimble Stewart Hall

on Wednesday 11th May 2022 at 8pm

AGENDA

1. Welcome by the Chairman of the Parish Council
2. Approval of minutes from Annual Parish Meeting on Wednesday 12th May 2021
3. Parish Council Chairmans Annual Report
4. Report from Kimble Stewart Hall Committee
5. Open Forum

John Austin

John Austin

Chairman, Great and Little Kimble cum Marsh Parish Council

29th April 2022